

CABINET

Date of Meeting	Tuesday, 19 th February 2019
Report Subject	Revenue Budget Monitoring 2018/19 (month 9)
Cabinet Member	Leader of the Council and Cabinet Member for Finance
Report Author	Corporate Finance Manager
Type of Report	Operational

EXECUTIVE SUMMARY

This monthly report provides the latest revenue budget monitoring position for 2018/19 for the Council Fund and Housing Revenue Account. This report presents the position, based on actual income and expenditure, as at Month 9 of the financial year.

The report projects how the budget would stand at the close of the financial year without any changes to the projected expenditure and income levels.

The projected year end position, without new actions to reduce cost pressures and/or improve the financial return on efficiency planning and cost control is:

Council Fund

- An operating surplus of £0.233m (£0.026m at Month 9).
- A projected contingency reserve balance as at 31 March 2019 of £7.885m which, when taking into account the agreed contributions for the 2019/20 budget, reduces to £5.985m.

Housing Revenue Account

- Net in-year revenue expenditure forecast to be £0.067m lower than budget.
- A projected closing balance as at 31 March 2019 of £1.165m.

RECO	MMENDATIONS
1	To note the overall report and the projected Council Fund contingency sum as at 31 st March 2019.

2	To note the projected final level of balances on the Housing Revenue
	Account (HRA).

REPORT DETAILS

1.00	EXPLAINING THE MONTH 9 POSITION				
1.01	Council Fund Projected Position	l			
	The projected year end posi pressures and improve the yield				ost
	 An operating surplus of £0.233m A projected contingency reserve balance as at 31 March 2019 of £7.885m which reduces to £5.985m when taking into account agreed contributions for the 2019/20 budget 				
	The projected outturn is not an now and year-end unless there or there is an impact from ar paragraphs 1.08 to 1.16.	is a change to	the activity le	evel of service	es
1.02	Projected Position by Portfolio The table below shows the proje	ected position	by portfolio:		
	TOTAL EXPENDITURE AND INCOME	Revised Budget	Projected Outturn	In-Year Over / (Under) spend	
		£m	£m	£m	
	Social Services	65.005	64.431	(0.573)	
	Out of County	7.274	9.011	1.737	
	Education & Youth	8.312	8.130	(0.182)	
	Schools Streetscene & Transportation	89.776 29.684	89.776 31.195	0.000	
	Planning & Environment	5.641	5.645	0.005	
	People & Resources	4.383	4.359	(0.024)	
	Governance	8.224	7.932	(0.292)	
	Strategic Programmes	4.198	4.200	0.001	
	Housing & Assets	14.492	14.292	(0.200)	
	Chief Executive	2.990	2.570	(0.421)	
	Central & Corporate Finance	24.351	22.556	(1.795)	
	Total	264.328	264.096	(0.233)	

1.03	The projected outturn is reporting an operating surplus of £0.233m. This is a reduction in the projected outturn of £0.207m from the previous month where an operating surplus of £0.026m was reported. The reasons for these changes are summarised in Appendix 1 with the key significant changes explained in paragraphs 1.04 to 1.05 below. The reasons for the projected variances in all Portfolio areas are summarised within Appendix 2.
1.04	Streetscene and Transportation
	For Special Education Needs Transport there has been an increase of an additional 21 routes for pupils with complex needs requiring solo transport. This has an additional cost of £0.222m. The Integrated Transport Unit (ITU) are continuing to review the additional demands and the impact of aligning as many of these to existing routes and the outcome and impact of this will be further reported in a subsequent Revenue Budget Monitoring report.
	The announcement of a capital grant for £1m from Welsh Government for road refurbishment was reported in the month 8 monitoring report. This has allowed for road patching work to be funded from this grant instead of the revenue budget. There has therefore been a reduction of £0.075m costs reported within Highways Network.
1.05	Central & Corporate Finance
	The amount of on off windfall income received this year has increased by £0.084m due to Non Domestic Rate Revaluations. In addition an amount of £0.168m centrally held for nonstandard inflation for energy costs has been identified as not being required due to current energy usage.
1.07	Tracking of In-Year Risks and Emerging Issues
	At the time of setting the budget for 2018/19 a number of significant risks were identified and an update is provided below.
1.08	Out of County Placements
	A further risk identified at the time of setting the 2018/19 budget was the rising social care costs, and the upward trend in the number of cases of Out of County placements across Wales. This was partly addressed by the inclusion of an additional £0.500m in the budget proposals for 2018/19 however the volatility in demand and the impacts on service costs cannot be predicted with any certainty. The main influence on this increase is the Social Services and Wellbeing Act which has led to a higher number of court outcomes and placements which has increased the financial pressure on this service area.
	The month 8 report details the projected outturn as £1.717m higher than budget, which is a slight decrease of £0.075m to the amount reported at month 7, however this decrease has occurred due to an allocation of

	£0.311m from the Support Sustainable Social Services grant. Costs can be
	subject to volatility and are likely to change through the year.
1.09	Achievement of Planned In-Year Efficiencies
	The 2018/19 budget includes £5.511m of specific efficiencies which are closely tracked and monitored. In 2017/18 the level of efficiency achievement was 94% which was an improvement on the 91% achieved during the previous year. The Council aims to achieve a 95% rate in 2018/19 as reflected in the Medium Term Financial Strategy (MTFS) Key Performance Indicators (KPIs).
	The current assessment of the efficiencies to be achieved in 2018/19 shows that £5.316m or 96% of the efficiencies will be achieved. The risk remains that any ongoing under-achievement of efficiencies will have a recurring and negative impact on the 2019/20 budget. Further details on the current status on efficiencies can be seen in Appendix 3 with any impact for 2019/20 being reviewed as part of the ongoing work on the Medium Term Financial Strategy.
1.10	Other Tracked Risks
	In addition, there are a number of risks being tracked that may be subject to change and these are summarised below:
1.11	Independent Inquiry into Child Sexual Abuse (IICSA)
	IICSA have required the council to produce a statement on the handling of historic child sexual abuse claims. The statement will need to cover how litigation between 1992 and 2000 was handled. No one remains at the council from that time who has knowledge of the cases. The external solicitors who acted jointly for us and our insurers are being instructed to review their files and supply the information.
	The initial cost of this work will be a minimum of £0.015m and this could increase significantly if IICSA do not agree to narrow the scope of the statement in the way we have requested.
	In addition payments have been made during the year to settle historic child abuse cases which pre-date Flintshire. A total of £0.039m has been paid to date in 2018/19, these costs are met from the Contingency Reserve and this amount is reflected in appendix 4. There are a number of outstanding cases still to be settled and it is difficult to estimate the timing and full financial impact of these.
1.12	Income
	The Council introduced its Income Strategy in late 2017. A target of $\pounds 0.200$ m remains to be achieved from the identification of new sources of income and the review of fees and charges. The Council now has additional capacity to pursue this strategy and a number of potential opportunities will be considered as part of business planning and annual review, as well as one off opportunities to mitigate this in-year.

APPENDIX A

	APPENDIX A
1.13	Recycling Income
1.13	
	In past years the market rate for income received from recycling plastic, paper and card has been extremely volatile and can fluctuate rapidly. Recycling income is already expected to be £0.185m less than budgeted for and there is a risk that fluctuating market rates may reduce the shortfall further.
1.14	Schools – Risks and Impacts
	The schools overall budget for 2018/19 included an uplift in recurring funding of \pounds 1.140m and additional one-off funding of \pounds 0.460m. At the time of setting the budget the outcome of pay awards for teacher and non-teacher staff was not known.
	The outcome of the these pay awards will have a significant impact on school budgets which are detailed below:
1.15	Teachers Pay
	The Final Settlement confirmed that additional funding will be allocated to Authorities to part fund the pay award in 2018/19. An announcement by the First Minister also advised of an all Wales amount of \pounds 7.5m for teacher pay in both 2018/19 and 2019/20. Flintshire have now received confirmation of the 2018/19 funding contribution for an amount of \pounds 0.784m, which will be passported in full to schools once it has been received.
1.16	In planning for the 2019/20 budget the Final Settlement does not change the previous position which allows the Council to provide a 1% uplift in the base funding of schools, meaning that schools will need to share the impact of the costs.
1.17	Other In-Year Issues
	Inflation
	Included within the 2018/19 budget are provision for pay (\pounds 0.937m), food (\pounds 0.124m), fuel (\pounds 0.069m) and Energy (\pounds 0.442m). As in previous years, these amounts are held centrally until there is an evidenced business need identified.
1.18	An allocation of £0.075m for Energy has been transferred to the Street Lighting service to reflect the additional cost impact.
1.19	At this time it is anticipated that all of the above will be required apart from £0.110m food inflation and £0.168m energy inflation this is reflected in the outturn figure. This area will be kept under review over the winter to assess the impact of energy costs on the outturn position which may change as charges from energy suppliers are received.
1.20	Reserves and Balances

1			
	Un-earmarked Reserves		
	The 2017/18 outturn reported to Cabine reserves at 31 March 2018 (above the ba		
	As agreed in the 2018/19 budget an amore part of the strategy to balance the budge on 1 March approved a one off amount temporary basis. The available Continge of these contributions is therefore £5.523	et and in additio nt of £0.460m f ency Reserve aft	n County Council or schools, on a
1.21	At month 4 it was agreed that the amou accounting policy for the Minimum Reve VAT rebate on some sporting exem transferred to the Contingency Reserve.	enue Provision o	of £1.400m and a
1.22	Taking into account the current project previously agreed allocations, the balance 31 March 2019 is projected to be £7.885	e on the Conting	gency Reserve at
1.23	As part of the budget strategy work for 20 the Contingency Reserve of £1.900m v budget gap on a one off basis. After of available balance of the Contingency Res £5.985m.	will used to ass considering this	ist in closing the impact, the total
1.24	Earmarked Reserves		
1			
	The table below gives a summary of earn and provides an estimate of projected bal financial year		•
1.25	and provides an estimate of projected bal financial year	lances as at the	end of the current
1.25	and provides an estimate of projected bal		•
1.25	and provides an estimate of projected bal financial year	lances as at the Balance as at 01/04/18	Estimated Balance as at 31/03/19
1.25	and provides an estimate of projected bal financial year Reserve Type	Balance as at the 01/04/18 £m	Estimated Balance as at 31/03/19 £m
1.25	and provides an estimate of projected bal financial year Reserve Type Service Balances Schools Balances Single Status/Equal Pay	Balance as at the Balance as at 01/04/18 fm 1.515 1.285 1.621	Estimated Balance as at 31/03/19 £m 0.534 0.500 0.538
1.25	and provides an estimate of projected bal financial year Reserve Type Service Balances Schools Balances Single Status/Equal Pay Investment & Organisational Change	Balance as at the 01/04/18 fm 1.515 1.285 1.621 1.439	Estimated Balance as at 31/03/19 £m 0.534 0.500 0.538 0.525
1.25	and provides an estimate of projected bal financial year Reserve Type Service Balances Schools Balances Single Status/Equal Pay Investment & Organisational Change Benefits Equalisation	Balance as at the 01/04/18 fm 1.515 1.285 1.621 1.439 0.318	end of the current Estimated Balance as at 31/03/19 £m 0.534 0.500 0.538 0.525 0.318
1.25	and provides an estimate of projected bal financial year Reserve Type Service Balances Schools Balances Single Status/Equal Pay Investment & Organisational Change Benefits Equalisation County Elections	Balance as at the 01/04/18 fm 1.515 1.285 1.621 1.439 0.318 0.170	end of the current Estimated Balance as at 31/03/19 fm 0.534 0.500 0.538 0.525 0.318 0.205
1.25	and provides an estimate of projected bal financial year Reserve Type Service Balances Schools Balances Single Status/Equal Pay Investment & Organisational Change Benefits Equalisation County Elections Local Development Plan (LDP)	Balance as at the Balance as at 01/04/18 fm 1.515 1.285 1.621 1.439 0.318 0.170 0.180	end of the current Estimated Balance as at 31/03/19 fm 0.534 0.500 0.538 0.525 0.318 0.205 0.180
1.25	and provides an estimate of projected bal financial year Reserve Type Service Balances Schools Balances Single Status/Equal Pay Investment & Organisational Change Benefits Equalisation County Elections	Balance as at the 01/04/18 fm 1.515 1.285 1.621 1.439 0.318 0.170	end of the current Estimated Balance as at 31/03/19 fm 0.534 0.500 0.538 0.525 0.318 0.205
1.25	and provides an estimate of projected bal financial year Reserve Type Service Balances Schools Balances Single Status/Equal Pay Investment & Organisational Change Benefits Equalisation County Elections Local Development Plan (LDP) Building Control	Balance as at the 01/04/18 fm 1.515 1.285 1.621 1.439 0.318 0.170 0.180 0.054	end of the current Estimated Balance as at 31/03/19 £m 0.534 0.500 0.538 0.525 0.318 0.205 0.180 0.013
1.25	and provides an estimate of projected bal financial year Reserve Type Service Balances Schools Balances Single Status/Equal Pay Investment & Organisational Change Benefits Equalisation County Elections Local Development Plan (LDP) Building Control Waste Disposal Enterprise Centres Design Fees	Balance as at the Balance as at 01/04/18 fm 1.515 1.285 1.621 1.439 0.318 0.170 0.180 0.054 0.129 0.108 0.200	end of the current Estimated Balance as at 31/03/19 fm 0.534 0.500 0.538 0.525 0.318 0.205 0.180 0.013 0.120 0.058 0.100
1.25	and provides an estimate of projected bal financial year Reserve Type Service Balances Schools Balances Single Status/Equal Pay Investment & Organisational Change Benefits Equalisation County Elections Local Development Plan (LDP) Building Control Waste Disposal Enterprise Centres Design Fees Winter Maintenance	Balance as at the 01/04/18 fm 1.515 1.285 1.621 1.439 0.318 0.170 0.180 0.054 0.129 0.108 0.200 0.215	end of the current Estimated Balance as at 31/03/19 fm 0.534 0.500 0.538 0.525 0.318 0.205 0.180 0.013 0.120 0.058 0.100 0.215
1.25	and provides an estimate of projected bal financial year Reserve Type Service Balances Schools Balances Single Status/Equal Pay Investment & Organisational Change Benefits Equalisation County Elections Local Development Plan (LDP) Building Control Waste Disposal Enterprise Centres Design Fees Winter Maintenance Car Parking	Balance as at the Balance as at 01/04/18 fm 1.515 1.285 1.621 1.439 0.318 0.170 0.180 0.054 0.129 0.108 0.200 0.215 0.048	end of the current Estimated Balance as at 31/03/19 fm 0.534 0.500 0.538 0.525 0.318 0.205 0.180 0.013 0.120 0.058 0.100 0.215 0.022
1.25	and provides an estimate of projected bal financial year Reserve Type Service Balances Schools Balances Single Status/Equal Pay Investment & Organisational Change Benefits Equalisation County Elections Local Development Plan (LDP) Building Control Waste Disposal Enterprise Centres Design Fees Winter Maintenance Car Parking Insurance Reserves	Balance as at the Balance as at 01/04/18 fm 1.515 1.285 1.621 1.439 0.318 0.170 0.180 0.054 0.129 0.108 0.200 0.215 0.048 1.805	end of the current Estimated Balance as at 31/03/19 fm 0.534 0.500 0.538 0.525 0.318 0.205 0.180 0.013 0.120 0.058 0.100 0.215 0.022 1.805
1.25	and provides an estimate of projected bal financial year Reserve Type Service Balances Schools Balances Single Status/Equal Pay Investment & Organisational Change Benefits Equalisation County Elections Local Development Plan (LDP) Building Control Waste Disposal Enterprise Centres Design Fees Winter Maintenance Car Parking	Balance as at the Balance as at 01/04/18 fm 1.515 1.285 1.621 1.439 0.318 0.170 0.180 0.054 0.129 0.108 0.200 0.215 0.048	end of the current Estimated Balance as at 31/03/19 fm 0.534 0.500 0.538 0.525 0.318 0.205 0.180 0.013 0.120 0.058 0.100 0.215 0.022

APPENDIX A

			APPENDIX A
	Customer Service Strategy	0.103	0.103
	Capita One	0.019	0.000
	Supervision Fees	0.049	0.049
	Transportation Review	0.170	0.000
	LMS Curriculum	0.779	0.097
	Organisational Change/ADM	0.155	0.000
	Emergency Remediation	0.050	0.048
	Solar Farms	0.000	0.221
	Grants & Contributions	2.924	1.618
	Total	14.046	7.829
1.00			
1.26	Following a request by Council on 29 assessment of earmarked reserves is consideration of the 2019/20 budget.		
1.27	Housing Revenue Account		
	The 2017/18 Outturn Report to Cabinet on 17 July 2018 showed an un- earmarked closing balance at the end of 2017/18 of £1.116m and a closing balance of earmarked reserves of £0.802m.		
1.28	The 2018/19 budget for the HRA is £34.381m which includes a budgeted movement of £0.018m from reserves. The projected outturn is an underspend of £0.067m which has the impact of bringing the closing unearmarked reserves balance to £1.165m which at 3.4% of total expenditure satisfies the prudent approach of ensuring a minimum level of 3%.		
1.29	There is an increase of £0.081m in the be expenditure (CERA) of £12.170m. T decreases the level of borrowing requir programme.	he increase in	this contribution

2.00	RESOURCE IMPLICATIONS
2.01	The Revenue Budget Monitoring Report reflects the planned use of the financial resources of the Council for the current financial year and details the variations in the first four months and the risks as known.

3.00	CONSULTATIONS REQUIRED / CARRIED OUT
3.01	None required.

4.00	RISK MANAGEMENT
4.01	There are three categories of risks covered in the main section of the report. These are in-year risks and emerging issues, achievement of planned in-

year efficiencies and other tracked risks. paragraph 1.08 to 1.16.	These risks are included from

5.00	APPENDICES
5.01	Appendix 1: Council Fund – Movement in Variances from Month 8 Appendix 2: Council Fund – Budget Variances Appendix 3: Council Fund – Programme of Efficiencies Appendix 4: Council Fund – Movement on Un-earmarked Reserves Appendix 5: Housing Revenue Account Variances

6.00	LIST OF ACCESSIBLE BACKGROUND DOCUMENTS
6.01	None required. <u>Contact Officer:</u> Sara Dulson (Finance Manager) <u>Telephone:</u> 01352 702287 <u>E-mail:</u> sara.dulson@flintshire.gov.uk

7.00	GLOSSARY OF TERMS
7.01	Budget: a statement expressing the Council's policies and service levels in financial terms for a particular financial year. In its broadest sense it includes both the revenue budget and capital programme and any authorised amendments to them.
	Council Fund: the fund to which all the Council's revenue expenditure is charged.
	Financial Year: the period of twelve months commencing on 1 April.
	Housing Revenue Account: the Housing Revenue Account (HRA) is a local authority account showing current income and expenditure on housing services related to its own housing stock. The account is separate from the Council Fund and trading accounts and is funded primarily from rents and government subsidy.
	Projected Outturn: projection of the expenditure to the end of the financial year, made on the basis of actual expenditure incurred to date.
	Reserves: these are balances in hand that have accumulated over previous years and are held for defined (earmarked reserves) and general (general reserves) purposes. Councils are required to regularly review the level and purpose of their reserves and to take account of the advice of the Chief Finance Officer.
	Revenue: a term used to describe the day-to-day costs of running Council services and income deriving from those services. It also includes charges

for the repayment of debt, including interest, and may include direct financing of capital expenditure.

Underspend: when referring to expenditure the actual expenditure incurred is less than budget. Shown as a –ve. When referring to income the actual income achieved exceeds the budget. Shown as a –ve.

Variance: difference between latest budget and actual income or expenditure. Can be to date if reflecting the current or most up to date position or projected, for example projected to the end of the month or financial year.

Virement: the transfer of budget provision from one budget head to another. Virement decisions apply to both revenue and capital expenditure heads, and between expenditure and income, and may include transfers from contingency provisions. Virements may not however be approved between capital and revenue budget heads.

Medium Term Financial Strategy: a written strategy which gives a forecast of the financial resources which will be available to a Council for a given period, and sets out plans for how best to deploy those resources to meet its priorities, duties and obligations.

Service	Movement between Periods (£m)	Narrative for Movement between Periods greater than £0.025m
Social Services		
Older People		
Localities	-0.056	Reduction in overspend on Residential and Nursing Care £0.084m offset by transfer of vacancy savings from Intake / First Contact £0.026m to vacancy management account and other minor variances of £0.002m.
Resources & Regulated Services	0.045	Underspend on Residential Care premises costs transferred to Housing and Assets £0.024m and increased demand for Home Care £0.018m plus other minor movements of £0.003m.
Minor Variances	-0.002	
Disability Services		
Resources & Regulated Services	0.025	Increased domiciliary care costs in PDSI.
Disability Services	-0.048	Reduced college costs in Transition to Adulthood.
Minor Variances	0.013	
Mental Health Services	0.010	
Minor Variances	-0.006	
Children's Services	0.000	
Minor Variances	0.034	
Development & Resources	0.034	
Vacancy Management	-0.067	Short term vacancy savings transferred from across
NA: \/ '		portfolio.
Minor Variances	-0.010	
Total Social Services (excl Out of County)	-0.073	
Out of County		
Children's Services	0.013	Minor variances only.
Education & Youth		Minor variances only.
Total Out of County	0.021	
Education 9 Vouth		
Education & Youth	0.001	
Inclusion & Progression	-0.004	Minor movements in variance from across service area.
Integrated Youth Provision	-0.002	Minor movements in variance from across service area.
School Improvement Systems	-0.024	Minor movements in variance from across service area.
Business Change & Support	-0.003	Minor movements in variance from across service area.
School Planning & Provision	-0.002	Minor movements in variance from across service area.
Total Education & Youth	-0.035	
Schools	0.000	
Streetscene & Transportation		
Highways Network	-0.075	Transfer of additional road repairs to WG Grant Funding for Road Refurbishment works.
Transportation & Logistics		Further pressure as a result of the provision of additional school transport for pupils to Connahs Quay, Buckley Elfed and Mold Campus totalling £0.037m. For Special Education Needs, there is a further increase of 21 routes for pupils with complex needs requiring solo transport totalling £0.222m.
Other Minor Variances	0.033	
Total Streetscene & Transportation	0.221	
•		

Planning, Environment & Economy		
Minor Variances	0.013	
Total Planning & Environment	0.013	
	0.010	
People & Resources		
HR & OD	0.002	Minor variances.
Corporate Finance	-0.012	Minor variances.
Total People & Resources	-0.010	
Governance		
Legal Services		Minor variances.
Democratic Services	-0.018	Minor variances.
Internal Audit	-0.000	Minor variances.
Procurement		Minor variances.
ICT	0.050	Costs of training identified for the ICT workforce
		£0.025m. Laptop replacements to accommodate Windows 10, £0.030m. Net minor variances £0.05m.
Customer Services	0.000	Minor variances.
Revenues		Reduced surplus on Council Tax Collection Fund
	0.001	£0.075m. Minor variances (£0.014m).
Total Governance	0.087	
Strategic Programmes		
Minor Variances	0.002	
Total Strategic Programmes	0.002	
Housing & Assets		
Administrative Buildings	-0.093	Reduction in outturn as a consequence of centralising
	0.040	utility and NDR budgets.
Property Holdings	0.040	Shortfall in budget as a consequence of centralising
Centralised Costs	0.044	utility budgets and NDR. Shortfall in budget as a consequence of centralising
Centralised Costs	0.044	utility budgets and NDR.
Housing Solutions	-0.041	Reduction in projected spend for Homeless
	0.041	Accommodation £0.041m.
Minor Variances	-0.041	
Total Housing & Assets	-0.091	
Chief Executive's	-0.094	£0.053m due to in-year vacancies which are now not likely to be filled until next financial year. £0.022m reduction in supplies and services commitments.
		£0.010m management recharge from Regional Emergency Planning. £0.009m minor variances.
Control and Cormonate Figure -	0.010	Ingrouped Windfell Income CO 004m relation to Nam
Central and Corporate Finance	-0.249	Increased Windfall Income £0.084m relating to Non Domestic Rate Revaluations. Centrally held Non Standard inflation £0.168, identified as not required this financial year, these budgets are all currently being centralised. Minor variances £0.003m.
Grand Total	-0.207	

Service	Revised	Projected	Variance	Last Month	Cause of Major Variance	Action Required
	Budget (£m)	Outturn (£m)	(£m)	Variance (£m)		
Social Services						
Older People						
Localities	16.971	16.841	-0.130	-0.074	Residential and Nursing Care reflects a projected overspend of £0.242m due to increased numbers of funded placements following the increase in the capital limit to £40,000. Domiciliary Care reflects a projected	Continue to monitor and review.
					underspend of £0.180m based on existing service users, however there are challenges due to capacity of external supply markets which are currently having to be met within Provider Services.	
					Other underspends include a projected underspend of £0.034m on day care due to reduced demand, £0.020m on Intake/First Contact due to vacancy savings and £0.017m on Minor Adaptations.	
					Locality Teams staffing reflects a projected underspend of £0.107m due mainly to some posts being filled at below the top of grade.	
					Minor variances account for a £0.015m underspend.	
Community Equipment Contribution	0.478	0.329	-0.150	-0.150	Following review and implementation of an updated Section 33 partnership agreement for the North East Wales Community Equipment Store (NEWCES), the contribution levels of partners have reduced. In the longer term this saving has been earmarked for funding of some of the revenue costs for the new extra care facilities.	Continue to monitor and review.
Resources & Regulated Services	6.582	6.422	-0.160	-0.204	The main influence on the net projected underspend of £0.160m is extra care schemes where threre is a projected underspend of £0.412m due mostly to the delay to the opening of the new Llys Raddington, Flint extra care facility and additional grant income. This is offset by a projected overspend of £0.152m on Home Care due to the need to cover capacity gaps in purchased Domicillary Care. There are also other minor overspends amounting to a total of £0.100m in Residential Care and Day Centres.	Continue to monitor and review.
Minor Variances	0.895	0.850	-0.045	-0.043		
Disability Services Resources & Regulated Services	23.180	23.330	0.150	0.125	The projected overspend of £0.150m is mainly due to demand influences within externally provided Supported Living	Continue to monitor and review.
Disability Services	0.533	0.397	-0.135	-0.087	The projected underspend is mainly due to increased levels of contributions from Betsi Cadwaladr University Health Board (BCUHB) for two service users.	Continue to monitor and review.
Minor Variances	0.985	0.944	-0.041	-0.054		
Mental Health Services Residential Placements	1.184	1.444	0.260	0.261	Ongoing pressure due to the numbers of long term residential placements, including four new placements, despite maximisation of opportunities to secure joint funding contributions from BCUHB. The overspend is offset by £0.150m additional WG grant	Continue to monitor and review
					income.	

Appendix 2

Budget Monitoring Report Council Fund Variances

Service	Revised	Projected	Variance		Cause of Major Variance	Action Required
	Budget (£m)	Outturn (£m)	(£m)	Variance (£m)		
Children's Services						
Family Placement	2.564	2.662	0.098	0.090	The projected overspend is due to the number of children in care. There has been an increase in the number of children who are subject to Foster Care/Special Guardianship/Adoption who have moved through the age barriers. Other influences include new adoption and Special Guardianship Order (SGO) payments and new Foster Carers entering the system, foster carers progressing from Level 1, 2, 3 and 4. Travel costs and Christmas and birthday allowances. These costs are offset by £0.150m additional WG grant income.	Continue to monitor and review
Family Support	0.364	0.467	0.103	0.099	Staff costs are higher than budget and some of these costs are associated with the carrying out of statutory duties to support looked after children in external placements. We have many strategies to resolve this in the longer term but in the short term we need to fulfil our duties to oversee the care of our younger people.	Continue to monitor and review
Legal & Third Party	0.178	0.230	0.052	0.043	Additional numbers of court cases resulting in increased court costs	Continue to monitor and review
Professional Support	5.023	5.103	0.080	0.077	The projected overspend is due mainly to ongoing service pressures particularly within Prevention and Support, and is influenced by the need to support wider regional work on child protection issues which has been partly mitigated by an allocation of £0.100m from the contingency reserve.	
Minor Variances	1.098	1.087	-0.011	-0.021		
Development & Resources Business Systems & Financial Assessments	0.763	0.770	0.007	0.029		
Charging Policy income	-2.469	-2.605	-0.136	-0.149	The projected underspend is due to surplus income which is mainly caused by changes to disregard rules on financial assessments which came into effect from August 2016. The additional budget which arises from this surplus is earmarked for future use in funding some of the revenue costs for the new Holywell extra care facility.	Continue to monitor and review.
Business Support Service	1.196	1.049	-0.147	-0.129	The projected underspend of £0.147m is due to a number of short term vacancy savings and some posts currently occupied by staff who are below top of grade.	Continue to monitor and review
Finance /Deputyship	-0.011	0.010	0.022	0.022		
Safeguarding Unit	0.925	0.881	-0.044	-0.062		
Good Health Commissioning	0.778 0.631	0.767 0.581	-0.012 -0.050	-0.012 -0.052	The projected underspend is mainly due to funding of a post from a grant in the short term, plus some reductions of hours following staff returning from maternity leave.	Continue to monitor and review.
Management & Support	0.262	0.270	0.007	0.009		
Training Vacancy Management	0.125 0.173	0.154 -0.090	0.029 -0.263	0.030 -0.196	Short term vacancy savings transferred from across portfolio.	
Minor Variances	3.016	2.761	0.009	0.016		
Total Social Services (excl Out of County)	65.005	64.431	-0.573	-0.500		

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Out of County						
Children's Services	4.191	5.187	0.996		There is a projected overspend of £1.294m in Social Services Children's Services which is based on current clients and packages and which is likely to be subject to variation during the year. These costs are offset by £0.311m from additional WG grant income.	
Education & Youth	3.083	3.824	0.741		Variance relates to Out of County placements. A substantial increase in the number of new educational placements for 2018/19.	Continue close monitoring arrangements.
Total Out of County	7.274	9.011	1.737	1.717		
Education & Vouth						
Education & Youth Inclusion & Progression	3.817	3.766	-0.051	-0.047	Variance largely relates to delays in recruitment, includes other minor variances from across service area.	
Integrated Youth Provision	1.270	1.253	-0.018	-0.016	Minor variances from across service area.	
School Improvement Systems	1.775	1.672	-0.102	-0.079	Variance largely relates to Early Entitlement, a reduction in maintained and non-maintained setting payments as a result of demography and a reduction of the number of settings requiring funding. Includes hourly reductions in established staff. Includes other minor variances from across service area.	
Business Change & Support	0.414	0.405	-0.010	-0.007	Minor variances from across service area.	
School Planning & Provision	0.745	0.743	-0.002	-0.000	Minor variances from across service area.	
Archives	0.290	0.290	0.000	0.001	Minor variances from across service area.	
Minor Variances	0.000	0.000	0.000	0.000		
Total Education & Youth	8.312	8.130	-0.182	-0.148		
Cabaala	00 770	00.770	0.000	0.000		
Schools	89.776	89.776	0.000	-0.000		

	Projected Outturn (£m) 3.868 8.302	Variance (£m) 0.171	Variance (£m)	Cause of Major Variance	Action Required
Ancillary Services & Performance 3.697				Rockcliffe HRC site resulting in additional running costs of two existing sites continuing to operate until October, 2018 totalling £0.050m. Shortfall in Recycling Income due to falling plastic, card and paper recycling prices resulting from external market factors £0.185m. Additional income of £0.100m above the original projections following the rollout of brown bin charges. Minor Variances £0.036m	
Highways Network 7.950	8.302	0.352	0.426	Minor Variances £0.036m	
Highways Network 7.950	8.302	0.352	0.426		
				Additional in year cost of known Vehicle Insurance Premiums totalling £0.060m.	
				Following increased car park charges from May, 2018, together with charges in Flint being implemented for the first time, initial forecasts have indicated lower than anticipated income levels compared to original projections. In addition, officers have recently been appointed to meet the necessary demands of parking enforcement requirements across the County. The overall variance totals £0.260m.	
				WG Road Refurbishment Grant Funding has been confirmed and this will assist in funding £0.075m of the urgent road patching repairs that has been previously reported.	
				Minor variances of less than £0.025m but totalling £0.032m across the service.	
Transportation & Logistics 9.265	10.099	0.834	0.571	Additional pressure as a result of the provision of additional transport for pupils from John Summers to Connahs Quay, Buckley and Mold campuses £0.133m.	
				Community Travel pilot schemes of £0.047m commencing January, 2019.	
				Increased transport provision to Social Services £0.074m.	
				Extra School Buses required due to schools being oversubscribed from September 2018. There is an increase of 95 pupils qualifying for transport resulting in additional pressure of £0.150m.	
				For Special Educational Needs there is an increase of 41 (20 reported at Month 8) single occupancy transport routes for pupils with complex needs totalling £0.400m from September, 2018.	
Workforce 8.542	8.664	0.123	0.119	Increased Agency and Overtime costs as a consequence of current sickness levels (9%) of the workforce operatives	
Other Minor Variances 0.230	0.262	0.032			
Total Streetscene & Transportation 29.684	31.195	1.511	1.290		

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Planning, Environment & Economy						
Business Community	<u>1.550</u> 0.940	<u>1.526</u> 0.957	<u>-0.024</u> 0.017		Minor Variances across the service Full cost recovery income targets have not been achieved in recent years and are unlikely to be achieved in 2018/19. The Pest Control Service is a customer demand led service with competition from external commercial organisations	Monitor Fee Income levels. Service currently under review.
Development	0.060	-0.079	-0.139	-0.149	Higher than expected levels of Planning Fee Income received in the first half of the financial. The projection is dependant on the number and value of the applications received, resulting in a changeable outturn to ensure an accurate reflection. An award of Legal Fees from a Planning Appeal in FCCs favour.	Continue to monitor Planning Fee Income levels and adjust projections accordingly.
Access	1.328	1.359	0.031		Minor variances across the service	
Shared Services	0.134	0.134	0.000	-0.000	Minor variances across the service	-
Regeneration	0.435	0.493	0.058		Energy Efficiency framework moved to be accounted for in correct Portfolio £0.050m. Other minor variances £0.008m	
Management & Strategy	1.195	1.255	0.060	0.063	Staffing related Business Planning Efficiencies yet to be achieved pending all Service Review outcomes within the Portfolio.	Vacancy savings across the Portfolio can assist in mitigating the unachieved efficiencies in the short term. Continue to monitor and review
Total Planning & Environment	5.641	5.645	0.005	-0.008		
People & Resources						
HR & OD	2.413	2.409	-0.003	-0.005	Minor variances.	
Corporate Finance	1.970	1.949	-0.020	-0.009	Minor variances.	
Governance						
Legal Services	0.706	0.738	0.032	0.037	Minor variances.	
Democratic Services	2.019	2.005	-0.015	0.003	Minor variances.	
Internal Audit	0.454	0.423	-0.032	-0.031	Minor variances.	
Procurement	0.320	0.331	0.010		Minor variances.	
ICT Customer Services	4.561 0.372	<u>4.555</u> 0.409	<u>-0.006</u> 0.037	<u>-0.056</u> 0.037	Minor variances. Additional registration services income estimated to be in the region of (£0.017m). In year salary saving of Connects Manager post (£0.024m). Prior year efficiency in respect of Contact Centres unlikely to be achieved in 2018/19 £0.100m. Other minor variances (£0.022m).	Continue to monitor and review.
	-0.209	-0.527	-0.319	-0.379	Anticipated surplus on the Council Tax Collection Fund (£0.140m). Additional Council Tax windfall following the	Continue to review on a monthly basis and report on any significant variances or movements.
Revenues					conclusion of the Single Persons Discount Review (£0.025m). Vacancy savings of (£0.130m). Other minor variances (£0.024m).	
Revenues Total Governance	8.224	7.932	-0.292	-0.380	conclusion of the Single Persons Discount Review (£0.025m). Vacancy savings of (£0.130m). Other minor	
Total Governance	8.224	7.932	-0.292	-0.380	conclusion of the Single Persons Discount Review (£0.025m). Vacancy savings of (£0.130m). Other minor	
Total Governance Strategic Programmes					conclusion of the Single Persons Discount Review (£0.025m). Vacancy savings of (£0.130m). Other minor	
Total Governance	8.224 4.198 4.198	7.932 4.200 4.200	-0.292 0.001	-0.380 -0.001 -0.001	conclusion of the Single Persons Discount Review (£0.025m). Vacancy savings of (£0.130m). Other minor	

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance (£m)	Last Month Variance (£m)	Cause of Major Variance	Action Required
Housing & Assets						
Administrative Buildings	0.255	0.309	0.053	0.146	Projected overspend due to delays to the demolition works at County Hall £0.053m.	
CPM & Design Services	0.611	0.509	-0.102	-0.090	£0.102m additional design income estimated above budget.	
Benefits	10.669	10.587	-0.083	-0.077	Projected underspend on the Council Tax Reduction Scheme (CTRS) £0.080m. Vacancy savings of £0.064m. Additional cost of IT related expenditure such as software, external printing and postage £0.096m. Additional New Burdens Funding £0.069m. Other minor variances from across the service £0.034m.	Continue to review and report on significant variances on a monthly basis.
Housing Solutions	1.083	0.987	-0.096	-0.055	Homeless Accommodation underspend £0.088m. Salary savings as a result of grant maximisation £0.071m. Unachieved efficiency in respect of Senior Management restructure £0.035m. Other minor variances £0.028m.	Continue to review and report on significant variances on a monthly basis.
Minor Variances	1.873	1.901	0.027	-0.032		
Total Housing & Assets	14.492	14.292	-0.200	-0.108		
Chief Executive's	2.990	2.570	-0.421	-0.327	£0.350m due to workforce efficiencies which are mostly from vacancies arising during the year. The remaining balance is due to smaller variances such as marketing and promotion £0.029m, printing savings £0.020m and other minor variances.	
Central and Corporate Finance	24.351	22.556	-1.795	-1.546	Increased Coroners Costs £0.072m. Increased Windfall Income £0.195m relating to Non Domestic Rate Revaluations. Pension Deficit recovery, an underspend of £1,045m, this is due to an increase in contributions, while the repayment figure has remained static. Apprentice Tax Levy, underspend of £0.065m. Auto Enrolment, numbers are less than estimated, which gives a favourable variance of £0.400m. Increased Bank charges £0.027m. Inflationary underspend of £0.422m of which £0.144m has been identified to contribute towards the 2019/20 budget. An underachievement on the income target of £0.229m.	Continue to review all variances alongside the continuing work on the MTFS.
					NULL VALIANCES XV.UU4M.	
Grand Total	264.328	264.096	-0.233	-0.026		

2016/19 Eniciencies Outlum	2018/19 Efficiencies Outturn - Under or Over Achieved						
	Original Efficiency	Revised Efficiency	(Under)/Over Achievement				
Portfolio	2018/19	2018/19	2018/19				
Central & Corporate Finance	£m	£m	£m				
	0.075	0.075	0.000				
Theatre Clwyd tax relief County Hall (NDR Element)	0.060	0.060	0.000				
Audit fee reduction	0.127	0.127	0.000				
Fotal Central & Corporate Finance	0.262	0.262	0.000				
Sovernance Records management; Reduce records in storage.	0.010	0.010	0.000				
CT - Digital Print	0.048	0.048	0.000				
Customer Services; New customer service models Flintshire Connects; More flexible service in conjunction with potential	0.050	0.050	0.000				
ncome	0.056	0.056	0.000				
Registration; Chargeable declaration of births Revenues; Increase in collection rates enables adjustment to bad debt	0.012	0.012	0.000				
provision (one off).	0.094	0.094	0.000				
Revenues; Second year windfall for single person discount review (one Single Person Discount additional efficiency	0.140 0.160	0.140 0.185	0.000 0.025				
iotal Governance	0.570	0.595	0.025				
Social Services Disability Service; Review current contract with external agency to deliver	0.030	0.030	0.000				
Disability Service; Reduction of posts.	0.030	0.030	0.000				
Vorkforce Development; Additional Income from QCF assessors through	0.030	0.030	0.000				
usiness Support and Management; Rationalisation of rented	0.015	0.015	0.000				
ncrease in domiciliary care charging.	0.220	0.220	0.000				
ntegrated Care Fund Care Fees	0.500 0.514	0.500 0.514	0.000 0.000				
Nerger of Out of Hours Service	0.020	0.020	0.000				
otal Social Services	1.484	1.484	0.000				
aducation & Youth arly Entitlement; Reduce sustainability grant payments and remodel	0.020	0.020	0.000				
Business Support; Staff reduction	0.020	0.020	0.000				
lursery Education; Staff reductions	0.040	0.040	0.000				
	0.070	0.070	0.000				
Schools Schools Demography	0.288	0.288	0.000				
Fotal Schools	0.288	0.288	0.000				
Strategic Programmes							
Leisure, Libraries and Heritage; Continuation of previous years' business	0.416	0.416	0.000				
Fotal Strategic Programmes	0.416	0.416	0.000				
Iousing & Assets /aluation Service; Property rationalisation through closure and							
malgamation of services into other more efficient assets.	0.050	0.050	0.000				
/aluation Service; Increase farm income through renewal of grazing cences.	0.021	0.021	0.000				
aluation Service; Community Asset Transfer process, efficiencies	0.010	0.010	0.000				
hrough reduced costs. /aluation Service; Restructure of service as part of move to a	0.020	0.020	0.000				
ommissioning client. /aluation Service; Remove caretaking/security services at County	0.015	0.015	0.000				
Offices, Flint. Corporate Property Maintenance; Restructure of service as part of move	0.080	0.080	0.000				
o a commissioning client. Design and Project Management Services; Restructure of service as part							
f move to a commissioning client.	0.040	0.040	0.000				
IEWydd Catering and Cleaning Services; Continuation of previous Business and Marketing plans.	0.050	0.050	0.000				
County Hall	0.240	0.140	(0.100)				
lew Homes; Return anticipated trading surplus to the Council. Regional Training courses delivered by GT officer	0.030 0.003	0.030 0.003	0.000 0.000				
Velfare Rights; Some activity to be absorbed into single financial	0.032	0.032	0.000				
assessment team. Benefits; Adjustment to bad debt provision (one off).	0.050	0.050	0.000				
Benefits; Council Tax Reduction Scheme.	0.250	0.345	0.095				
Benefits; Remove duplication and provide a single financial assessment ervice.	0.050	0.050	0.000				
eduction of senior management team Total Housing & Assets	0.050 0.991	0.015 0.951	(0.035) (0.040)				
Streetscene & Transportation			(
Vaste Strategy; Charges for garden waste	0.800	0.900	0.100				
Car Park Charges Total Streetscene & Transportation	0.450 1.250	0.210	(0.240) (0.140)				
Planning, Environment & Economy			· · · · · · · · · · · · · · · · · · ·				
Development management; Production of planning statements and to	0.015	0.015	0.000				
ndertake private appeals lighways Development Control; Introduce further charges. Review	0.015	0.015	0.000				
urrent charges. Retain supervisory function of highway works in the suilding Control; Review charges. Introduce charges. Increase							
artnership working. Increase authorised commencements inspections.	0.030	0.000	(0.030)				
uilt Environment; Charing for pre-application advice looding and Drainage; Fees for capital project work.	0.010 0.010	0.000 0.010	(0.010) 0.000				
nergy; Fees for energy efficiency assessment.	0.010	0.010	0.000				
Inerals and Waste; Maximise regulatory compliance income. Review lay rate charging.	0.050	0.050	0.000				
lights of Way; Increase charging and reduce expenditure.	0.020	0.020	0.000				
conomic Development; Workforce efficiency if regional service eveloped.	0.020	0.020	0.000				
otal Planning, Environment & Economy	0.180	0.140	(0.040)				
		%	£				
Fotal 2017/18 Budget Efficiencies Fotal Projected 2017/18 Budget Efficiencies Underachieved		% 100 4	£ 5.511 0.195				

	£m	£m
Total Reserves as at 1 April 2018	13.697	
Less - Base Level	(5.769)	
Total Reserves above base level available for delegation to Cabinet		7.928
Less – amount committed as part of balancing 2018/19 budget		(1.945)
Less – One off contribution to Schools agreed at Council on 1 March 2018		(0.460)
Less – Contribution to fund shortfall in MEAG funding (M2)		(0.058)
Add – transfer from revenue for amount recovered in-year due to change in accounting policy for the Minimum Revenue Provision		1.400
Add – transfer from revenue for the amount of the VAT rebate received		1.940
Less – allocation to meet additional in-year budget pressure for the agreed pay award above the 1% included in the 2018/19 budget		(0.999)
Less – allocation for ongoing resourcing of the Victim Contact Team		(0.100)
Less – allocation for Independent Inquiry into Child Sexual Abuse		(0.015)
Less – allocation to meet historic child abuse claims		(0.039)
Add – projected outturn underspend		0.233
Total Contingency Reserve as at 31 st March 2019		7.885

Movements on Council Fund Unearmarked Reserves

Less – VAT rebate amount committed as part of balancing 2019/20 budget.	(1.900)
Total Contingency Reserve available for use	5.985

Budget Monitoring Report Housing Revenue Account Variances

Service	Revised Budget (£m)	Projected Outturn (£m)	Variance	Last Month Variance (£m)	Cause of Major Variance	Action Required
			(£m)			
Housing Revenue Account Income	(34.381)	(34.068)	0.313		A pressure of £0.313m is anticipated on Income. £0.163m of this pressure relates to loss of rental income on properties being void longer than anticipated and £0.073m due to delays on handover/delays on new build schemes. £0.031m of the pressure relates to loss of income on garages which are not tenanted. £0.036m of the pressure relates to removal of the early payment discount on the Welsh Water contract. The remaining £0.010m relates to minor pressures.	
Capital Financing - Loan Charges	8.694	7.519	(1.175)		The projected underspend of £1.175m relates to expected borrowing costs for SHARP, E.0.062m of the underspend relates to the Minimum Revenue Payment (bar repayment) which is lower than budgeted because borrowing levels weren't as high on the 31st March as expected. The remaining £1.113m relates to interest charges. Batch 3 schemes will now start on site later than anticipated and this means expenditure will be spread across financial years. In-year intrest charges will herefore be lower than originally anticipated. In addition, borrowing costs have been minimised through efficient treasury management.	
Estate Management	1.617	1.512	(0.105)		An underspend of £0.105m is projected. £0.144m relates to salary savings. A pressure of £0.014m relates to additional costs for cleaning. The remaining £0.025m relates to minor variances.	
Landlord Service Costs	1.415	1.445	0.031	0.011	An overspend of £0.031m is projected. £0.015m relates to additional cleaning contract costs and £0.015m relates to utility costs in communal areas. The remaining £0.001m relates to minor variances.	
Repairs & Maintenance	8.159	7.993	(0.166)	(0.044)	20.136m of the projected £0.166m underspend relates to subcontractor spend. £0.020m related to staffing costs and the remaining £0.010m relates to minor variances	
Management & Support Services	2.297	2.127	(0.170)		A saving of £0.170m is anticipated on Management and Support costs. £0.126m relates to vacancy savings. £0.058m relates to a reduction on insurance premiums for the HRA. The remaining £0.014m relates to minor pressures elsewhere.	
Capital Expenditure From Revenue (CERA)	12.170	13.276	1.106		The variance of £1.106m relates to an increase in the contribution from revenue towards capital costs. This increase is possible because of decreased costs elsewhere in the HRA. Contributing towards the capital budget from revenue reduces the requirement to borrow.	
HRA Projects	0.047	0.146	0.099	0.099	The variance of £0.099m relates to projected costs incurred relating to site investigation works as part of site viability for future SHARP developments.	
Contribution To / (From) Reserves	(0.018)	0.049	0.067	0.067	The projected HRA outturn is an underspend of £0.067m which has the impact of bringing the closing un- earmarked reserves balance to £1.165m.	
Total Housing Revenue Account	0.000	0.000	0.000	(0.000)		